

Fire



Duties of Fire Intern may include, but are not limited to:

- Assist crews with station clean up and maintenance.
- Assist with fire prevention.
- Assist with safety talks.
- Station tours.
- Special event assistance; things like Rhythm on the River, 4th of July, and parades.
- Assist on medical calls with equipment set-up and preparation.
- Assist Assistant Chief (AC) – Major incidents; scribe, communication, and driving.
- Assist with fire ground needs – rehab, air trailer, help to stage tools, equipment, help with traffic control.
- Assist with traffic accidents – absorbent, cone placement, staging equipment, assist with training – set up, facilitation. Duties as assigned.

Police

Duties of Police Intern may include, but are not limited to:

- Take minor police reports.
- Theft reports – no suspects (should be limited to theft under \$1,000 only).
- Found property – property booking procedures and reporting
- Runaway reports
- Parking complaints
- Assist at crime scenes; perimeter guards; search for evidence; scribes; provide supplies at scene
- Assist at traffic accident scenes; traffic and crowd control; assist with the investigation as needed
- Standby for tow trucks; impound/inventory; provide supplies at the scene (flares, rope, cones)
- Assist at fire scenes; crowd control; traffic control
- Deliver messages to residents
- Juvenile in custody
- In-service activity; abandon vehicle referrals; special police problems; follow-up requests
- To observe and report any circumstances requiring police response
- Special events; parades; running races
- Events in which Student Intern Officer personnel may be of assistance
- Special detail: K-9 Unit Training, Academy patrol procedures; SWAT team training



**To be eligible for the Longmont Intern Program,
students must:**

Be enrolled in a college or university that is recognized by the higher education act. <http://www.accredited-online-universities.com/collegeaccreditation.html>

Students must have a cumulative grade point average of 2.5 or better.

Must possess a valid driver's license

Students must be able to pass the following: oral board interview, integrity interview, polygraph, drug screening, and background check.

Student Interns are required to submit an application, unofficial transcript, and a letter of recommendation from a staff member at the college/ university they are currently attending. Students must participate in an interview, submit to a background check and polygraph test as well as a drug screen.

The selection process is designed to find those students whose honesty and integrity are of the highest standards. The interviews, background check and polygraph test, drug testing, and polygraph examinations verify their character. The final selection for the program is subject to approval.

Any Student Intern found under the influence of alcoholic beverages or drugs; or having alcohol or drugs in their possession at any time while on duty, will be subject to possible arrest and dismissal from the program.

Application deadlines are November 1 (Spring, Summer)
and April 1 (Fall)



For additional information as well as an application please visit:
www.longmontcolorado.gov and search "Student Intern" or call (303)651-8424

