

GENERAL BUSINESS LICENSE APPLICATION-SECOND HAND DEALER (NEW)



- ✓ Applications must be written LEGIBLY or typewritten.
- ✓ You may attach separate sheets, if necessary.
- ✓ At the time of application, submit the license fee of \$50 payable to the City of Longmont. (Sorry! We are not able to accept credit cards.)
- ✓ All secondhand dealers' licenses expire on the thirty-first day of December each year and must be renewed no later than the first day of February.
- ✓ **Submit completed application and fee to:**

Longmont City Clerk, 350 Kimbark Street, Longmont, CO 80501 Phone: (303) 651-8649

SECTION A. APPLICANT INFORMATION

1. Full Name of Applicant: _____
2. "Nicknames" or Other Names Used: _____
3. Current Address: _____
4. City, State, Zip: _____
5. Telephone Number: (Home) _____ (Work) _____
6. E-mail: _____
7. Driver's License Number: _____ State: _____ Expiration date: _____
8. Date of Birth: _____

SECTION B. BUSINESS INFORMATION

9. Name of Business: _____
10. Address of Business: _____
11. Business Telephone Number: _____
12. Legal Structure of the Business: (Check one)
 Corporation or LLC
 Partnership
 Individual or Sole Proprietorship
13. If your business is a partnership or corporation, list the name, address, driver's license number, and phone number for each partner or member of said partnership or officer of the corporation. *(attach additional pages if necessary)*

Name	Address City/State/Zip	Phone #	Driver's Lic. State & Number	Date of Birth

SECTION B. (continued)

14. a. FEIN #: _____ b. State of Colorado Sales Tax #: _____

15. Do you have a City of Longmont Sales & Use Tax license?

Yes _____ # _____

No _____ Contact the Sales & Use Tax Office at (303) 651-8672 to obtain an application.

16. Have you ever held a license for this or a similar business? Y _____ N _____

17. If "yes," has such license been suspended or revoked? Y _____ N _____ N/A _____

If you answered "yes" to #16, state for each license suspended:

City/County/State that Issued License	Government Agency that Revoked License	Month & Year of Suspension

18. Has the applicant or any of the persons or associations listed above been convicted of violating any criminal law, except traffic or petty offenses as defined by Colorado law? Y _____ N _____

If the answer is "yes," indicate the name of each person convicted, the nature of the charge, and each year and place of conviction:

Name	Nature of Charge	Year of Charge	Place of Conviction

SECTION C. SIGNATURE & OATH

OATH OF APPLICANT

I declare, under penalty of perjury in the second degree, that this application and all attachments are true, correct, and complete to the best of my knowledge. I understand that it is my responsibility to comply with Longmont Municipal Code Chapter 6.44 on Secondhand Dealers.

Signature of Licensee

Date

Due at time of application:

- \$50 license fee, payable to the City of Longmont Check # _____ Cash _____
- Complete and signed application

Upon issuance of license:

Applicant shall visit the Detective Window, 225 Kimbark St., 2nd Floor, for information and forms for recordkeeping of certain secondhand goods as required by Longmont Municipal Code 6.44.