



Cultural Event Reimbursement Grant Application

Organization Information

Organization name: _____

Mailing address: _____

Phone: _____

Website: _____

Applicant's Contact Information

Name and title: _____

Phone: _____

Email: _____

Event Information

Event name: _____

Date: _____

Location: _____

Projected # of attendees: _____

Narrative

Describe, in 500+ words, how your event provides a cultural/education experience for the community:

Proposed Project Budget

Please include a detailed budget proposal including projected cost, amount requested, and other sources of funds. Only include expenses directly related to the event.

Please note that LMAC highly encourages you to seek other funding resources.

Estimated event cost: _____ Reimbursement amount requested (\$100-\$3,000): _____

Application Submission

To apply for reimbursement, you must submit the following at least 60 days prior to your event:

- This completed form
- A detailed budget

Direct all materials (and any questions) to:

Adriana Perea, Community Relations Specialist
adriana.perea@longmontcolorado.gov | 303-651-8721

Next Steps

Adriana will follow up with next steps. Please note that if your event is approved, you will need to submit a grant report within 30 days of its completion, including photos, copies of all invoices, and a W-9 form (if requested).