

Submission Deadline: January 12, 2023: Include revised budget, map, and supplemental information

REFER TO THE NIP OVERVIEW AND GUIDELINES FOR ASSISTANCE COMPLETING THIS FORM

- Use additional pages and attach additional information as necessary (a reference map must be included)
- Final applications will be **publicly available** on the city website for NGLA review (not including contact sheet)

A: Summary & Previous Applications

A: Grant Summary and Previous NIP Applications

PROJECT TITLE: HP HOA Campus Water Conservation and Landscape Enhancement PLAN

COMMUNITY GROUP: Hover Park HOA **Date:** 1/14/2023

Grant #: 2023-N01 **Grant Request:** \$ 3000 **Project Category:** Community Assessment and

Project Location: Hover Park HOA

**Project category and Grant # are listed on the proposal response letter.*

Previous NIP Applications and Awards

	2020	2021	2022
Application (Y/N)	N	N	N
Grant Received	\$	\$	\$



B: Project Description

B: Project Description:

Briefly describe the purpose or goal of the project

Create a comprehensive Campus Water Conservation and Landscape PLAN

Provide a brief overview of your project, including revisions from the proposal.

While we have revised aspects of the proposal, the original purpose and intent remain the same,

Develop a long term Campus Water Conserving Landscape Enhancement PLAN that can be funded and implemented in stages over the next 5-10 years.

The PLAN will:

- Prioritize campus areas using most water
- Identify irrigation clock/zone modifications
- Identify hard scape features for each area
- Identify horticulture features for each area
- Identify community/social benefits for each area
- Identify seating areas for senior walkers
- Identify funding estimates for each area
- Identify maintenance requirements for each area
- Consult with appropriate City Departments to insure the PLAN meets all City requirements and codes.

C: Project Proposal Summary

C: Project Proposal Summary:

Answer the following proposal questions and provide an explanation below if necessary

- | | | |
|--|---|--|
| ■ Will this project impact public property/right-of-way (yes) or is it on private property (no)? | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| ■ Is electricity needed? | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| ■ Is this an irrigation project? | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| ■ Are permits needed for this project? | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| ■ Are any other City resources needed? | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |

Explanation (if necessary):

Consultation with Longmont Planning Department to insure the final PLAN is consistent with all City requirements and regulations for landscape.

D: Response to Staff Comments and Concerns

D: Response to Staff Comments: Check here if proposal was accepted without staff requirements

Briefly summarize staff comments and how you have responded to each concern.

- Summarize staff comments, concerns, and requirements from the proposal response letter (*not verbatim*):

Minor Adaptations

1. Budget for this project may be low; require 1 to 3 bids from contractors.
2. Number of volunteer hours is very high; 20 to 50 is more reasonable.

Implementation Requirements

1. The contractor needs to consult with City Planning Department to insure that City requirements and regulations for landscaping are met.

- How have/will you address these concerns? _____

Minor Adaptations

1. On 9/12/22, the committee met with Travis of SJ Ward Landscapes LLC to review the proposal and budget for reasonableness; he thought both the proposal and budget were reasonable. We recognize that we will need to get three bids if the final grant is approved.
2. Volunteer hours have been adjusted to 50 as suggested; HOA cash contribution has been included.

Implementation Requirements

1. The PLAN has been modified to require the contractor to consult with the Planning Department.

EVALUATION CRITERIA

NGLA will primarily evaluate your application based on these five criteria

- The highest possible score is **26** (+2 for volunteer neighborhoods). Projects with the highest average total score will be recommended for funding. Projects must receive a **minimum average score** of “2” in sections “E,” “F,” “G,” and “H” and at least “5” in section “I” in order to qualify for funding.

E: Neighborhood Need: 15% = 0 to 4 points

Detail the neighborhood identified need, how it was identified, and why will the project improve the neighborhood?

- **Evaluation:** How compelling is this need, *from not compelling (0) to extremely compelling (4)*?
- **Questions to consider for evaluation:** Have residents identified a need for the project? Will it improve the neighborhood? Once this project is completed, what will it accomplish? How many people will this project impact? Will it enhance other aspects of the neighborhood by improving the quality of life? Is grant funding necessary to implement this project?

HP HOA campus was developed in 1986 when water was abundant using primarily Kentucky blue grass turf. Over the past 30 years multiple irrigation audits have been conducted. Sprinkler heads were changed and moved. Over 1000 pressure compensating sprinkler heads were installed. Even though water use was reduced by 40%, water costs were only reduced by 15%. Irrigation and lawn care charges (mowing fertilizing, aerating) are approximately 40% of the HOA 2022 budget. The HOA campus, though visually beautiful, does not provide any areas for respite, sitting, or gathering or socializing for HOA members or neighbors who are primarily seniors.

This need was identified after several years of discussions at:
 Neighborhood Socials - held in private homes and parking areas
 Monthly Community Lunches - held at Perkins restaurant
 Annual Meetings - held at Hover Manor and via ZOOM

A long range comprehensive Campus Water Conservation and Landscape Enhancement PLAN will decrease water use and lawn care costs by turf removal and water-wise landscaping. Areas for seating will provide spaces for respite and social gathering. Landscaping will be done in stages as funds become available. Without a campus PLAN, changes will be haphazard without continuity and require separate planning for each area. Without grant funding, the

F: Neighborhood Participation: 15% = 0 to 4 points

Describe how community members participated in identifying the need and creating the solution. How many people were involved and what role did they play?

- **Evaluation:** How involved were community members, *from not involved (0) to extremely involved (4)*?
- **Questions to consider for evaluation:** How was the project chosen, who participated? Is it managed by an HOA board or residents? Do residents support the project? If so, how is that support documented? Did residents participate throughout various phases of the project?

In our 46 homes, there are currently 69 residents. The residents have been involved in the development for the idea of this project, as indicated above; informal discussion has been continuing for years. The concern was formally addressed in the 2021 Annual Meeting, which resulted in several volunteers making a visit to Northern Water, and has culminated with the formation of a volunteer Landscape Committee of 5 residents, and the approval of the 5-member HOA Board for making this grant application to allow us to move forward with an over-arching PLAN.

E: Neighborhood Need

F: Neighborhood Participation

G: Sustainable Solution: 15% = 0 to 4 points

Describe how the solution will resolve the problem or need in a way that it will not arise again. How have future threats to the solution been considered?

- **Evaluation:** How sustainable is the solution, *from poor (0) to very good and sustainable (4)*?
- **Questions to consider for evaluation:** Is this a long term improvement that will last into the foreseeable future? Are additional costs, such as maintenance, going to be a long-term problem?

The PLAN is proposed in order to address the long-term aspects of making our campus landscaping more sustainable. It will consider future costs and maintenance requirements.

A long range comprehensive Campus Water Conservation and Landscape Enhancement PLAN will decrease water use and lawn care costs by turf removal and water-wise landscaping. Areas for seating will provide spaces for respite and social gathering. Landscaping will be done in stages as funds become available. Without a campus PLAN, changes will be haphazard without continuity and require separate planning for each area.

H: Neighborhood Contribution: 15% = 0 to 4 (+2) points

Describe the match your neighborhood will contribute to the project. Why is it relevant to the project? Eligible contributions include: Volunteer Labor, Donated professional services, Donated materials and supplies, or Financial contributions

Extra credit: Independent neighborhoods, that do not have an HOA, receive one extra point for achieving a contribution of 10% or greater and a second point if they achieve a match of 25% or greater (added to scores by CNR).

- **Evaluation:** How strong is the match compared to the total grant, *from none (0) to very good (4)*?
- **Questions to consider for evaluation:** Has a clear contribution from the neighborhood been identified? Is this a reasonable percentage of the total budget based on the type of project and neighborhood resources? Can the neighborhood meet this commitment?

Hover Park HOA is contributing \$1000, or 20% of the Project cost.

There will be no problem meeting the community volunteer commitment. The Landscape Committee has already spent over 80 hours in the preparation of this grant submission, and will continue to be actively involved to meet with contractors and review their proposals, and oversee the project. Neighborhood residents will be involved to propose, review and rank ideas throughout summer, 2023 for the final landscape PLAN. Based on our recent experience with choosing paint colors, over 60% take an active role.

I: Public Benefit: 40% = 0 to 10 points

Projects must illustrate a public benefit. Clearly demonstrate the benefit to both the neighborhood and broader Longmont community?

- **Evaluation:** Will this project benefit the community, *from none/very poor (0) to excellent (10)*?
- **Questions to consider for evaluation:** The project must benefit the entire neighborhood. Will this project enhance sense of community, quality of life, neighborhood identity, safety of residents, or neighborhood sustainability? Should public funds be spent on this project? Will the project benefit reasonably extend to all neighborhood residents? Will the greater Longmont community also benefit?

Less water use will contribute to Longmont's sustainability goals. Less irrigation, mowing, fertilizing costs will save HOA members money. Gathering, respite and seating areas will promote socialization and community building for HOA members and adjacent Hover Senior Community (Hover Manor, Beatrice Hover Home, Hover Green Houses, Hover Woods, Hover Place and Hover Village), as well as the broader neighborhood whose residents access Hover City Park through our HOA campus.

J: Attach a map, site plan, and other supplemental materials

- It is not necessary to include the original proposal.
- Do include water audits, pictures, design graphics, additional maps, letters of support, and other support materials as necessary to strengthen the case for your project at the end of the application

K: Revised Application Budget

Community Group: Hover Park HOA

Date: 1/14/2022

- **How was the budget developed?** Residents or neighborhood committee research
 Price quotes from multiple contractors A price quote from one contractor City staff feedback

K: Revised Budget

Materials <i>(whole numbers, simplify grant lines)</i>	NIP Request	Contribution <small>(Neighborhood)</small>
	\$	\$
	\$	\$
	\$	\$
	\$	\$
Labor and Services <i>(include the cost of all required permits and fees)</i>		
Landscape design PLAN vendor labor and services	\$ 3000	\$ 1000
hours @ \$ /hour		
	\$	\$
hours @ \$ /hour		
	\$	\$
hours @ \$ /hour		
	\$	\$
hours @ \$ /hour		
Community volunteer labor/planning:		
HP HOA residents meetings and feedback	n/a	\$ 1000
50 hours @ \$ 20 /hour		
Totals		
Total	\$ 3000	\$ 2000
TOTAL PROJECT COST (NIP Request + Contribution)	\$ 5000	
PERCENT OF TOTAL	60 %	40 %
City Contribution <i>As approved, Don't include in project totals</i>		
	<i>Staff hours</i>	<i>Materials</i>
	\$	\$
Estimated Annual Maintenance: \$	Budget Estimate Developed by:	

Refer to NIP Guidelines for directions; Project approval/city staff requirements are calculated by staff