

Submission Deadline: January 12, 2023: Include revised budget, map, and supplemental information

REFER TO THE NIP OVERVIEW AND GUIDELINES FOR ASSISTANCE COMPLETING THIS FORM

- Use additional pages and attach additional information as necessary (a reference map must be included)
- Final applications will be **publicly available** on the city website for NGLA review (not including contact sheet)

A: Grant Summary and Previous NIP Applications

A: Summary & Previous Applications

PROJECT TITLE: Benches

COMMUNITY GROUP: West Point Village **Date:** 1/18/2023

Grant #: 2023-N03 **Grant Request:** \$ 2,000 **Project Category:** Infrastructure & Safety

Project Location: Community walking paths

**Project category and Grant # are listed on the proposal response letter.*

Previous NIP Applications and Awards

	2020	2021	2022
Application (Y/N)	N	N	N
Grant Received	\$	\$	\$



B: Project Description:

Briefly describe the purpose or goal of the project

Plan to install benches at opposite end of private community walk way that runs behind each of the homes in community open space

Provide a brief overview of your project, including revisions from the proposal.

We will install benches in 4x6 concrete pads to be used for conversation areas and rest areas as we meet up with neighbors and friends while walking

An additional project is to grind down or replace areas in the sidewalk that are raised creating a tripping hazard. The tree root causing this problem will also be removed to stop any future heaving of the sidewalk

B: Project Description

C: Project Proposal Summary

C: Project Proposal Summary:

Answer the following proposal questions and provide an explanation below if necessary

- Will this project impact public property/right-of-way (yes) or is it on private property (no)? Yes No
- Is electricity needed? Yes No
- Is this an irrigation project? Yes No
- Are permits needed for this project? Yes No
- Are any other City resources needed? Yes No

Explanation (if necessary):

Not applicable

D: Response to Staff Comments and Concerns

D: Response to Staff Comments: Check here if proposal was accepted without staff requirements

Briefly summarize staff comments and how you have responded to each concern.

- Summarize staff comments, concerns, and requirements from the proposal response letter (*not verbatim*):
 - Provide acknowledgment of property ownership and consent that the improvements will be generally accessible to the community for the foreseeable future
 - Designate a project category
- How have/will you address these concerns? _____
 - Verbal acknowledgment of property ownership by the HOA and consent was made to appropriate City staff
 - Infrastructure and Safety category designated as recommended by staff
 - Updated budget

EVALUATION CRITERIA

NGLA will primarily evaluate your application based on these five criteria

- The highest possible score is 26 (+2 for volunteer neighborhoods). Projects with the highest average total score will be recommended for funding. Projects must receive a **minimum average score** of "2" in sections "E," "F," "G," and "H" and at least "5" in section "I" in order to qualify for funding.

E: Neighborhood Need: 15% = 0 to 4 points

Detail the neighborhood identified need, how it was identified, and why will the project improve the neighborhood?

- **Evaluation:** How compelling is this need, *from not compelling (0) to extremely compelling (4)*?
- **Questions to consider for evaluation:** Have residents identified a need for the project? Will it improve the neighborhood? Once this project is completed, what will it accomplish? How many people will this project impact? Will it enhance other aspects of the neighborhood by improving the quality of life? Is grant funding necessary to implement this project?

E: Neighborhood Need

Walkers has voiced concern about the unevenness of sidewalk as a tripping hazard. As we mature it is nice to have a bench to rest before continuing around the walkway. A friendly inviting sitting area will enhance the eye appeal of our common area.

F: Neighborhood Participation: 15% = 0 to 4 points

Describe how community members participated in identifying the need and creating the solution. How many people were involved and what role did they play?

- **Evaluation:** How involved were community members, *from not involved (0) to extremely involved (4)*?
- **Questions to consider for evaluation:** How was the project chosen, who participated? Is it managed by an HOA board or residents? Do residents support the project? If so, how is that support documented? Did residents participate throughout various phases of the project?

F: Neighborhood Participation

The board members walked the area identified proper location and angles for benches. She also identified the trip hazard of raised sidewalks. Since it is adjacent to one bench area it was wise economically to do all of the work at one time to keep cost down for labor. The HOA purchased benches at the cost of \$286 for the pair equaling the percentage of our participation in the project.

G: Sustainable Solution: 15% = 0 to 4 points

Describe how the solution will resolve the problem or need in a way that it will not arise again. How have future threats to the solution been considered?

- **Evaluation:** How sustainable is the solution, *from poor (0) to very good and sustainable (4)*?
- **Questions to consider for evaluation:** Is this a long term improvement that will last into the foreseeable future? Are additional costs, such as maintenance, going to be a long-term problem?

Having the benches in concrete pads will keep them stable when residents are using them. The legs will be protected from weed water damage by being inset in the concrete.

The cutting of the tree root causing the heaving will stop future heaving.

G: Sustainable Solution

H: Neighborhood Contribution: 15% = 0 to 4 (+2) points

Describe the match your neighborhood will contribute to the project. Why is it relevant to the project? Eligible contributions include: *Volunteer Labor, Donated professional services, Donated materials and supplies, or Financial contributions*

Extra credit: Independent neighborhoods, that do not have an HOA, receive one extra point for achieving a contribution of 10% or greater and a second point if they achieve a match of 25% or greater (added to scores by CNR).

- **Evaluation:** How strong is the match compared to the total grant, *from none (0) to very good (4)*?
- **Questions to consider for evaluation:** Has a clear contribution from the neighborhood been identified? Is this a reasonable percentage of the total budget based on the type of project and neighborhood resources? Can the neighborhood meet this commitment?

The neighborhood contribution is that we purchased the benches while they were on sale and stored them until such time as they could be installed.

H: Neighborhood Contribution (match)

I: Public Benefit: 40% = 0 to 10 points

Projects must illustrate a public benefit. Clearly demonstrate the benefit to both the neighborhood and broader Longmont community?

- **Evaluation:** Will this project benefit the community, *from none/very poor (0) to excellent (10)*?
- **Questions to consider for evaluation:** The project must benefit the entire neighborhood. Will this project enhance sense of community, quality of life, neighborhood identity, safety of residents, or neighborhood sustainability? Should public funds be spent on this project? Will the project benefit reasonably extend to all neighborhood residents? Will the greater Longmont community also benefit?

A high percentage of the neighborhood residents use the walk way regularly. Benches will enhance the friendly atmosphere of the neighborhood. Giving a feeling of come enjoy a visit with a friend as you rest a while

I: Public Benefit

J: Attach a map, site plan, and other supplemental materials

- It is not necessary to include the original proposal.
- Do include water audits, pictures, design graphics, additional maps, letters of support, and other support materials as necessary to strengthen the case for your project at the end of the application

J: Map & Supplemental Material

K: Revised Application Budget

Community Group: _____ **Date:** _____

- **How was the budget developed?**
 Residents or neighborhood committee research
 Price quotes from multiple contractors
 A price quote from one contractor
 City staff feedback

K: Revised Budget

Materials <i>(whole numbers, simplify grant lines)</i>	NIP Request	Contribution <small>(Neighborhood)</small>
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
Labor and Services <i>(include the cost of all required permits and fees)</i>		
	\$	\$
_____ hours @ \$ _____/hour	\$	\$
	\$	\$
_____ hours @ \$ _____/hour	\$	\$
	\$	\$
_____ hours @ \$ _____/hour	\$	\$
	\$	\$
_____ hours @ \$ _____/hour	\$	\$
Community volunteer labor/planning:	n/a	\$
_____ hours @ \$ _____/hour		
Totals	NIP Request	Contribution <small>(Neighborhood)</small>
Total	\$	\$
TOTAL PROJECT COST (NIP Request + Contribution)	\$	
PERCENT OF TOTAL	%	%
City Contribution <i>As approved, Don't include in project totals</i>	<i>Staff hours</i>	<i>Materials</i>
	\$	\$
Estimated Annual Maintenance: \$	Budget Estimate Developed by:	

Refer to NIP Guidelines for directions; Project approval/city staff requirements are calculated by staff

1636	1632	1628	1624	1620	1616
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Bench

1631	█
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1632

16th Place

1612

1625	█
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1626

1614

1608

1619	█
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1620

1608

1613

1613

1614



Spencer St.

Tulip Ct.

1516

**WEST POINT VILLAGE
COMMUNITY
HOMEOWNER'S
ASSOCIATION**

█

1526

1510

1521

1520

1515

1514	█
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Bench

1926	1922
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1918	1914
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1910	1906
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1508

15th Ave