



385 Kimbark Street, Longmont, CO 80501
T 303-651-8332 F 303-651-8930
building.inspection@longmontcolorado.gov

- This form is required with any City of Longmont design review process and/or building permit application that includes electrical work.

Instructions:

- \*Complete all sections of this form\*
For PV, EV, Commercial and all multi-meter applications attach a copy of the electrical one-line diagram(s)
For COMMERCIAL EV chargers, please fill out the second page of this application
Submit this form and payment for any permitting fees to the Building Services Department
Email a separate copy to LPC\_Field\_Engineering\_Staff@longmontcolorado.gov
Submit payment for construction costs to LPC at 1100 S. Sherman St, Longmont, CO 80501
Please reference the work order #, site address and assigned Field Engineer
Notify LPC at least 48 hours in advance to schedule Disconnect. 303-651-8386
LPC must receive an approved inspection release from the Building Services Department before a reconnect can occur
The Owner/Customer must call Utility Billing 303-651-8664 to set-up/confirm the responsible party's account info

Planning ID: DV-

Permit #: B

Project Information\*

Service Address: Bldg #: Unit #:

Contact Information\*

Owner: Phone#:
Address: Email:
Name of Person Submitting Request: Phone#:
Address: Email:
General Contractor: License#: Phone#:
Contact Name: Email:
Electrical Contractor: License#: Phone#:
Contact Name: Email:

Electric Request: \*

COMMERCIAL RESIDENTIAL Single Family Multi-Family ADU

- New Service Emergency Repair Change Main Panel (like-for-like) Upgrade Service Construction/Temporary Power
Existing Service-all work to be done after the main PV EV Back-up-Generator Overhead to Underground Add Meter

Table with columns: Type of Service, EXISTING\*, PROPOSED\*, and Additional Costs. Rows include Phase, Voltage, Main Panel/Buss Rating, Main Disconnect Rating, Overhead or Underground, # of Meters, and Meter Relocation.

Billing Information \*Services will not be started without the Customer first contacting UB to confirm the responsible party

Construction Costs Billed To: Phone#:
Address: Email:
Monthly Utility Usage Billed To: Phone#:
Address: Email:

Valuation:

Permit Fees:

By signing and submitting this form, you acknowledge and agree to the City of Longmont Requirements for Electric Service (Available online). These requirements apply to all new electric installations and additions to or modifications of existing electric installations.

Applicant:\*

Printed Name

Applicant Signature

Date

**EV Charger Site Plan Requirements**

- Limits of plan should depict all property boundaries
- All existing conditions on the site should be depicted
- Any proposed changes to existing landscaping should be depicted
- Location and number of charging stations
- Location of all above & below ground utilities and infrastructure
- Note whether spaces are reserved specifically for EV charging
- Lighting plan ([see standards described here](#))
- Bollard details for vehicle protection
- Screening of installation may be required if adjacent to a residential land use
- Parking spaces shown and dimensioned ([see standards described here](#))
- Vehicle movement plan (if the location is such that traffic flow may be impacted)
- Elevations / manufacturer specifications
- Signage location and details (note that signs are approved by separate permit)
- One line diagram
- Note: EV charging stations may not be located within any City-identified riparian setback area. Additional review may be necessary if the EV station is proposed in a wetland or floodplain.

**Applicant Certification**

I hereby certify that the information and exhibits herewith submitted are true and correct to the best of my knowledge and that, in filing the application, I am acting with the knowledge and consent of the owners of the property. In submitting the application materials and signing this application, I acknowledge and agree that the application is subject to all the terms and conditions found in Title 15 of the City of Longmont Municipal Code. I understand that any false statements or omissions may result in denial or revocation of this application and jeopardize the approval of future permits. I further acknowledge that I have read the applicable regulations attached to this application and agree to comply fully with the regulations set forth by the City of Longmont. I also agree to comply with any terms and conditions imposed by the decision-making body.

**Applicant Signature:**

**Date:**

**Owner Certification**

I hereby certify that I am the owner of the property on which this EV Charging Station will be constructed, and that the information and exhibits herewith submitted are true and correct to the best of my knowledge. I acknowledge and agree that the application is subject to all the terms and conditions found in Title 15 of the City of Longmont Municipal Code. I understand that any false statements or omissions on my part may result in denial or revocation of this application and jeopardize the approval of future permits on the property. I further acknowledge that I have read the applicable regulations attached to this application and agree to comply fully with the regulations set forth by the City of Longmont. I also agree to comply with any terms and conditions imposed by the decision-making body.

**Owner Signature:**

**Date:**

**Planning & Development Services Staff Use Only**

**Approved**

**Conditionally Approved**

**Denied**

Zoning District:

File Number:

Approval signature

Date

Conditions, if applicable: