



CODE ENFORCEMENT

TEMPORARY SIGN PERMIT

385 Kimbark Street, Longmont, CO 80501
T 303-651-8695
code.enforcement@longmontcolorado.gov

Date of Application: Permit #
Temporary Sign Location Address:
Name of Business: Business Address: Applicant Phone: Shopping Center or Subdivision: Applicant Name: Email:

Residential Zone Non-Residential & Mixed Use Zone
Architectural Control Committee/Landlord/Downtown Sign District Approval required?
(If YES, written approval must be attached or application will not be approved) Yes No
Where buildings have been built legally to the property line, temporary signs may be allowed on public property if there is not adequate space to display one on private property.
1. I/We would like to request review & approval by the City to display the sign on public property
2. Site plan review/Approved by City staff to display on public property?

TERM OF TEMPORARY SIGN PERMIT
Temporary signs may be displayed for no more than 30 days in any calendar quarter. Fee is \$10/quarter or \$40/entire year – Not pro-rated. Circle anticipated dates of display on calendars on the back of this application, no more than 30 days per quarter.
1st Quarter 2nd Quarter 3rd Quarter 4th Quarter
January – March April – June July – September October - December

LIMIT ON NUMBER OF TEMPORARY SIGNS
An applicant may use only one of the temporary sign categories listed below and must meet regulations for the category chosen. ONLY these categories of temporary signs are allowed under Longmont Municipal Code.
Banner
Feather Flag (ground mounted flexible frame with "feather like" flag attachment)
Wind Socks (a sign consisting of a vertical tube that moves with pressure from mechanically blown air)
Pennants
Portable A-frame

PROHIBITIONS ON TEMPORARY SIGNS - The following circumstances are prohibited under Longmont Municipal Sign Code
*Signs on public rights-of-way unless otherwise provided for in code
*Inflatable signs such as balloons or inflatable figures
*Portable signs – except A-Frame signs as allowed under 15.06.040.G
*Signs attached to utility poles or other poles or structures
*Signs in the sight distance triangle at intersections
*Animated or moving signs
*Roof mounted signs
*Off-premises signs except transit-stop signs
The City may remove any prohibited signs displayed on public right-of-way without prior notice.

I have read and understand the provisions of this temporary sign permit and agree to comply with all provisions of the sign code and other applicable regulations of the City of Longmont.
Applicant Signature Date
Fees: