



CITY OF LONGMONT | Longmont Public Library

# Standards of Behavior/Estándares de conducta

## City of Longmont Facilities

**Purpose Statement:** The City of Longmont conducts business and provides services to customers and community members in a variety of settings and facilities. An atmosphere of respect, courtesy, welcome and business has been established and will be maintained in and on City property.

These Standards of Behavior are intended to protect the rights and safety of visitors, City staff, contractors and volunteers, preserve each facility for its intended use, prohibit persons from unreasonably interfering with other persons' use of City facilities and protect City facilities, equipment, and grounds. These Standards of Behavior shall apply to the interior of all City buildings and facilities, as well as to the Kanemoto Activity Pool, Roosevelt Activity Pool, and Sunset Pool.

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## Tier 1

Extreme behaviors, language, and items not tolerated under any circumstances include:

- Assault or attempted assault.
- Possession or viewing of illegal pornographic material.
- Vandalism, theft, abuse, or damage of the facility or its contents, or another person's belongings in an amount greater than \$500.
- Any serious criminal conduct not otherwise listed above.

### Response to infraction:

1. Law enforcement will be called and a ticket may be issued for violations of the law.
  2. You will be issued a suspension from the facility for one (1) year. If you commit this or any other offense within 12 months of your suspension return date, law enforcement will be called, you may be issued another ticket, and you will be suspended for an additional year.
  3. If you return during the suspension period, law enforcement will be called and asked to issue a trespass ticket. In addition, your suspension may be increased by an additional year.
  4. If you are convicted of trespass, an appeal must occur within the judicial system.
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## Tier 2

Behaviors, language, and items not tolerated under any circumstances include:

- Illegal drugs possession and associated paraphernalia.
- Marijuana use.
- Weapons possession, except as permitted by law, including items that may be used as weapons.
- Pornography viewing.
- Sexual activity or simulated sexual acts.
- Fighting.
- Smoking cigarettes, e-cigarettes, or use of other tobacco products.
- Obscene, profane, threatening, abusive (including but not limited to sexist, homophobic, or racially disparaging) language, gestures or behaviors.
- Public urination or defecation.
- Harassment or intimidation of staff or other customers.
- Vandalism, theft, abuse or damage of the facility or its contents, or another person's belongings in an amount less than \$500.
- Consumption of alcohol.
- Failure to comply with a federal, state or local public health order.
- Any criminal conduct not otherwise listed above.

### Response to infraction:

1. You may be asked to discontinue the behavior by staff and/or law enforcement will be called, and a ticket may be issued for violations for the law.
2. You will be issued a suspension from the facility for 60 days. If you commit this or any other offense within 12 months following your suspension return date, law enforcement will be called, you may be issued another ticket and you will be suspended for one (1) year.
3. If you return during the suspension period, law enforcement will be called and asked to issue a trespass ticket. In addition, your suspension may be increased by one (1) year.
4. If you are convicted of trespass, an appeal must occur within the judicial system.

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## Tier 3

Other related behavior issues which may be deemed inappropriate and not allowed in the facility include:

- Disruptive noise, music or voices or other disruption that interferes with the normal use and operation of the facility.  
Littering.
- Obstruction of walkways or common areas.
- Unsanitary hygiene so offensive so as to constitute a nuisance to, or impede use of the facility by staff or other persons (including but not limited to body odor, use of perfume or body sprays, or bed bugs).
- Sleeping or lying down that interferes with the normal use and operation of the facility.  
Panhandling.
- Leaving personal property unattended, including not but limited to bags and backpacks.
- Improper use of facility restrooms.

**Response to infraction:**

1. You will be asked to discontinue the behavior and given a verbal warning which staff shall document in writing.
2. If you do not discontinue the behavior, you will be suspended for 7 days.
3. If you commit this or any other infraction within 30 days following your suspension return date, you will be suspended for 180 days.
4. Staff may call law enforcement or additional assistance regarding this behavior.
5. If behavior escalates, refer to Tier 1 or Tier 2 response as appropriate.

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**Facility Specific — Library**

- Unsupervised children: All children must be supervised; children younger than the age of 9 years old must be under the direct supervision of a person older than the age of 18 years old.
- Snack food is permitted as long as food is consumed neatly and does not give off a strong odor.  
Exception: Eating is NOT permitted when using Library computers.
- Bicycles are not allowed inside the Library; rollerblades, skates and skateboards must be carried when inside the Library.
- Shirts and shoes are required.
- No animals are allowed in the building other than for Library-designated programming purposes.  
This policy does not apply to service animals.

**Response to infraction:**

1. You will be asked to discontinue the behavior and given a verbal warning, which staff shall document in writing.

2. If you do not discontinue the behavior, adults will be suspended for 7 days; minors may be asked to leave for the day.
3. If you return during the suspension period, your suspension may be increased by 180 days.
4. Staff may call law enforcement for additional reinforcement regarding this behavior. If behavior escalates, refer to Tier 1 or Tier 2 response as appropriate.

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**Process to appeal a suspension or to re-enter a facility after a suspension:** An individual may appeal a suspension to the Facility Manager's Department Director or Designee within 10 days of suspension; the Department Director/Designee will have 10 days to hear the appeal. All appeals shall be held in accordance with Chapter 2.98 of the Longmont Municipal Code. The Department Director/Designee's decision is final, subject only to judicial review. Once a suspension period has concluded or an appeal has been successful, the Facility Manager may request a face-to-face conversation or mediation before the individual re-enters the facility.