



CITY OF LONGMONT | Longmont Public Library

Borrowing Policies

The Library's borrowing policies are set to try and allow for maximum enjoyment of materials by the most patrons possible. We appreciate your cooperation!

Check-out periods for materials

6-week checkout

- Books-in-a-bag

3-week checkout

- Can be renewed twice for another 3 weeks each time if no one has placed a hold on the item:
- Most books
- Children's magazines
- Most DVDs with play times of at least 6 hours

1-week checkout

Can be renewed twice for 1 additional week each time if no one has placed a hold on the item:

- Most DVDs with play times of less than 6 hours
- Adult magazines

Once checked in, items must stay in the Library for 24 hours before they may be checked out again by the same patron.

Lucky Day Materials

The Lucky Day collection is comprised of the most in-demand books, audiobooks, TV shows, and films. The collection is in the main lobby and because they are in such high demand, Lucky Day items have special rules:

- Books, Audiobooks, TV shows can be checked out for 2 weeks
- Movies can be checked out for 1 week
- Lucky Day items cannot be renewed
- You may check out two Lucky Day items at a time
- You may not place holds on Lucky Day Items

- Lucky Day items are first-come, first-served

Know Your Limits

Overall limit: 99 items per card

- Books: 99 per card
- Magazines and newspapers: 10 per card
- DVDs and CDs: 10 per card

Renew Your Books

Most of the time, items will be automatically renewed for you, unless the item is on hold for another patron. Most materials may be renewed twice for the original checkout length. The renewal date is always calculated from the date the item was renewed, not the from the original due date (this is a change from our previous catalog system).

Example: A book checks out on May 1 and is due on May 22. It is automatically renewed on May 22, so the new due date is June 12. But if instead the patron decides to renew it on May 15, the new due date is calculated from May 15 and NOT May 22. So the new due date would be the June 5.

Don't Overdue It

Longmont Library is fine free! We will no longer charge late fines on any of our materials, however some fines or fees may still be applied.

Items in the Library of Things collection replacement costs will be assessed after 48 hours late. After 14 days overdue, Library of Things items will be considered lost and will be replaced.

Replacement costs for State Park Passes will be assessed after 48 hours late. After 14 days, overdue State Park Passes will be considered lost and will be replaced. Once a State Park Pass is replaced, replacement costs will not be waived.

Remember: Some other fines or fees may still be applied, such as:

- Materials borrowed from libraries other than the Longmont Public Library
- Materials borrowed via Prospector
- Materials acquired/borrowed via Interlibrary Loan
- Materials damaged, lost, or returned with missing pieces
- Accounts that exceed \$10 will not be allowed to check out any additional items until fines are paid.
- Accounts that equal or exceed \$50 may be turned over to a materials recovery agency.

[Visit the Pay Library Fines page](#)

Lost Items

60 days after an item is due and has not been returned, it is deemed lost and a replacement fee is charged to the patron's account. If the item is later found a refund will not be issued and the item becomes the possession of the patron who paid the replacement fee.